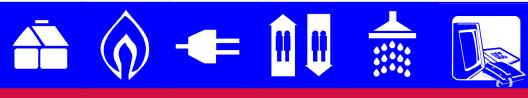
# 2024 BUILDING SAFETY CONFERENCE OF NEW JERSEY





Wednesday, May 8 Thursday, May 9 Friday, May 10

HARD ROCK HOTEL & CASINO 1000 BOARDWALK ATLANTIC CITY, NJ



#### Special Event Open to Public

#### **JOB FAIR**

Free networking event sponsored by

Building Safety Conference of New Jersey Committee

Municipal Electrical Inspectors Association

Municipal Construction Officials of NJ

NJ Plumbing Inspectors Association

NJ Fire Prevention and Protection Association

Building Officials Association of NJ

NJ Association of Technical Assistants

Hard Rock Hotel & Casino (1000 Boardwalk, Atlantic City, NJ)

Wednesday, May 8, 2024 6 PM - 8 PM Building Safety Conference of New Jersey 41sth Annual Conference Wednesday, Thursday, & Friday, May 8-10, 2024 Hard Rock Hotel & Casino

#### **CONFERENCE SCHEDULE**

#### WEDNESDAY, MAY 8

4:00PM-7:00PM	REGISTRATION	Conference Floor
6:00PM-8:00PM	JOB FAIR	Seminole Ballroom
6:00PM-8:00PM	CRACKERBARREL Roundtable discussions on various to Get your questions answered by the	1

#### THURSDAY, MAY 9

6:15AM-8:15AM	REGISTRATION	Conference Floor
6:00AM-7:45AM	BUFFET BREAKFAST	Seminole Ballroom
8:00AM-11:45AM	CONTINUING EDUCATION S	EMINARS
12:00PM-2:00PM	AWARDS LUNCHEON Event to honor Code Enforcement Persons of the Year for 2024	Seminole Ballroom (Ticket required)
2:00PM-4:00PM	CONTINUING EDUCATION S	SEMINARS
4:00PM-5:00PM	ASSOCIATION MEETINGS (if	scheduled)
7:00PM-10:00PM	AWARDS RECEPTION	Seminole Ballroom

#### FRIDAY, MAY 10

6:15AM-8:15AM REGISTRATION Conference Floor

6:00AM-7:45AM BUFFET BREAKFAST Seminole Ballroom

8:00AM-1:00PM CONTINUING EDUCATION SEMINARS

#### **AWARDS RECEPTION INFORMATION**

#### Red, White & Blue BBQ

Come celebrate with the recipients of the Code Enforcement Persons of the Year awards for 2024 at the Red, White & Blue BBQ!

It's all about celebration, delicious food, favorite music, and good friends!

CenterStage Entertainment will help get us in the party mood with songs, contests and giveaways.

Wear your best Red, White & Blue attire! Stars & stripes welcomed!



#### **GENERAL INFORMATION**

The registration fee is \$275 per person for the full 2-day conference (May 8-10). The registration fee includes ANY AND ALL EVENTS you select on your registration form.

Please return the Registration Form with complete payment. All payments must be received in our office by Friday, April 26, 2024. If this is not possible, you must bring cash or a personal check to be paid at Conference registration. Make check, money order, or voucher payable to Building Safety Conference of New Jersey. No vouchers will be accepted after Monday, April 8, 2024. For detailed registration instructions please see the "Registration" section of this brochure.

Confirmations will be sent approximately 10 days before the conference. Bring your confirmation with you to the registration booth to receive your conference packet which includes your activities, tickets, name badge, etc. If your fees have not been paid you will be directed to the problem registration area.

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#### **CONTINUING EDUCATION SEMINARS**

Many of the following seminars are available through the regular Spring 2024 education program, and some have been offered in previous semesters. Please select carefully, as credit will not be given for any seminar which has already been completed.

✓ The Board of Electrical Contractors will award reciprocal credit for this seminar

Approval for reciprocal credit from the Board of Electrical Contractors is pending for this seminar

The Division of Fire Safety will award reciprocal credit for this seminar

V Boiler, pressure vessel and refrigeration special inspector

#### THURSDAY, MAY 9

Seminar Title	Course Code	Admin	Building	Electrical	Elevator	Fire Protection	Plumbing	Mechanical	Multiple Dwelling	Special Inspector	State Jurisdiction	Reciprocal with DFS	For details see page
Barrier Free 2024	D009	X	X									6	8
Carbon Monoxide Detection Requirements in NJ	D329					X			X			6	8
2021 IMC Changes and Workshop • <b>NEW</b>	<b>D</b> 507						X	X					8
License or Registration Please • NEW	A770	X										6	8
Creative Problem Solving • NEW	A771	X										6	9
Illuminations - Means of Egress Edition • NEW	D514	X	X			X			X			6	9
Backflow Prevention and Anti-Scald Protection • NEW	P309						X						9
Mixed Bag 4 - Three Topics in 5 Hours	E359			×									12
2021 IFGC Design Installation and Inspection Principles	D458		X			X	X	X			V	6	12
2021 IRC Essentials	D339		X			X						6	12

#### FRIDAY, MAY 10

Seminar Title	Course Code	Admin	Building	Electrical	Elevator	Fire Protection	Plumbing	Mechanical	Multiple Dwelling	Special Inspector	State Jurisdiction	Reciprocal with DFS	For details see page
How to Calculate Height and Area using the IBC 2021	D360		X			X						6	13
Introduction to Fire Alarm Systems	D309			N		X			X			6	13
Containment Protection Requirements and the NSPC	D489					X	X					6	13
Residential Mechanical Installations - Understanding Manual J, S and D, plus Basic Refrigeration	D417		X			X	X	X			V	6	14
UCCopoly • NEW	A773	X										6	14
2020 IAEI/Soares Grounding & Bonding • NEW	D525			P		X						6	14
2021 IRC Performing Residential Mechanical Inspections	D463		X			X	X	X			V	6	14
Inspector Skills	A041	X										6	15

#### THURSDAY, MAY 9

### D009 & BARRIER FREE 2024 Instructor: Jack Boekhout Consulting, LLC

Credit: administrative, building This course reviews each of the amendments to the New Jersey Barrier Free Subcode, including the revisions to access requirements for multifamily residences and the C.O.A.H. (or now known as Low- and Moderate-Income Housing) requirements for Townhouses. Provisions of the revised Barrier Free Subcode that provide compliance with the Federal Americans with Disabilities Act regulations are also covered. Emphasis is placed on ensuring that code officials understand where their enforcement authority lies and on showing where in Subchapter 7, IBC Chapter 11 and the ICC/ANSI A117.1 standard the provisions and requirements of the Barrier Free Subcode can be found, including the Low- and Moderate-Income Housing rules, 0.5 CEU

# D329 & CARBON MONOXIDE DETECTION REQUIREMENTS IN NJ Instructor: Fire Smarts, LLC Credit: fire protection, multiple dwelling

This seminar provides a comprehensive review of the requirements enacted involving carbon monoxide (CO) detection. This session will review the commercial and residential building code requirements for new and existing structures. The NFPA standards for CO detection will also be reviewed including NFPA 72, NFPA 720 and building code requirements. The seminar includes

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discussion on the initial acceptance testing requirements contained in the standards. We will also cover the requirements contained in the New Jersey edition of the International Building Code. At the conclusion of this seminar, attendees should be able to:

- Explain the scope and purpose of NFPA720
- Explain the format of NFPA 72 and the chapter layout
- Locate and apply the inspection and testing requirements for CO detection systems
- Properly record and document all inspections, tests, and maintenance of systems. 0.5 CEU

### D507 NEW 2021 IMC CHANGES AND WORKSHOP Instructor: IAPMO

Credit: plumbing, mechanical
This training will begin by covering some of the high-level code changes from the 2018 to the 2021 IMC. Attendees will participate in group activities applying the code to actual images from the field and workshop drawings. The first part of the class highlights major code changes from the 2018 IMC to the 2021 IMC preparing the attendees to transfer code changes on the job site. To end the class, the instructor will guide the attendees through a mini workshop in applying the code. 0.5 CEU

### A770 NEW & LICENSE OR REGISTRATION PLEASE Instructor: Dawn Neil

Credit: administrative

The purpose of this administrative seminar is to explore the many different types of licenses and registrations that are required to work as a contractor in the State of NJ and submit a UCC application. Participants will discuss what kind of UCC project requires what type of license(s) or registration(s) and we will also explore homeowners applications and discuss their abilities to do they own work and/or supervise certain types of residential projects. 0.5 CEU

### A771 **NEW &**CREATIVE PROBLEM SOLVING

#### Instructor: Richard Paredes Credit: administrative

This course provides attendees with the tools and techniques they can use to identify problems and opportunities, determine viable solutions, and gain buy-in from stakeholders for their ideas using the creative problem-solving method. Participant will learn how to select and apply the most appropriate stages of the creative problem-solving model to various situations that require innovative thinking. 0.5 CEU

#### D514 **NEW** 6 **ILLUMINATIONS - MEANS** OF EGRESS EDITION **Instructor: Dennis Pino, Nick** Fabiano, John Drucker Credit: administrative, building, fire protection, multiple dwelling Illuminations is a new continuing education series developed for multiple subcode disciplines and electrical contractors. In this seminar we start off with a refresher of what makes up a means of egress, from the exit access to the exit discharge. With a common understanding we then explore the importance of proper lighting, exit signage, normal and emergency power, methods and materials, responsibilities, requisite codes and standards. We also present

case histories of actual incidents involving means of egress lighting and signage, and how it directly relates to life safety. From the circuit breaker to the exit discharge illumination lamps, this proactive seminar hits all points including multiple dwellings aspects.

0.5 CEU

### P309 **NEW**BACKFLOW PREVENTION AND ANTI-SCALD PROTECTION

Instructor: Fritz Reuss
Credit: plumbing

Backflow prevention (BFP) and antiscald compliance requirements will be analyzed regarding 2021 NSPC and manufacturer's installation requirements. Applications, manufacturer's installation criteria, listing and hazard prevention and responsibility will be discussed for code and standards compliance. Specific situations as encountered within code offices will be evaluated for code compliance, including annual BFP verification compliance, boiler replacement and NJDOL interface, anti-scald compliance for specific NSPC situations and scenarios. UCC requirements, and others. Bulletins and Construction Code Communicator articles will be referenced for validation of BFP and anti-scald compliance requirements. 0.5 CEU

#### **Registration Form**

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Name:		UCC License No./R	egistration	n No.:		
Address:						
City:		State:	Zi	p:		
Municipality:		Title:				
Please note that the municipality and title you list will be on your confe	erence name badge)					
Daytime Phone: Home I	Phone:	E-mail:				
Please indicate which day(s) you will be atten	iding the cor	nference:   May 8   Ma	ıy 9 🗆 I	May 10		
Make check payable to Building Safety Confer 2024. BE SURE TO CHECK ALL THE BOXES F				cepted afte	er Ap	ril 8,
Crackerbarrel on Wednesday, May 8 (6:00 PM	M - 8:00 PM)			YES		NO
Breakfast on Thursday, May 9 (6:00 AM - 7:4	15 AM)			YES		NO
Awards Luncheon on Thursday, May 9 (12:00	0 PM - 2:00 I	PM) (Ticket required)		YES		NO
Awards Reception - Red, White & Blue BBQ (7:00 PM - 10:00 PM)	on Thursda	ay, May 9		YES		NO
Breakfast on Friday, May 10 (6:00 AM - 7:45	AM)			YES		NO
INDICATE YOUR SEMINAR CHOICE(S) CHOICE) FOR EACH DAY YOU ATTEND		`	E) AND A	"B" (SE	CON	D
Thursday, May 9	Choice A/B	Friday, May 10				hoice A/B
<b>D009</b> BARRIER FREE 2024		D360 HOW TO CALCULATE USING THE IBC 2021	HEIGHT AI	VD AREA		
<b>D329</b> CARBON MONOXIDE DETECTION REQUIREMENTS IN NJ		D309 INTRODUCTION TO FIR	RE ALARM	SYSTEMS		
<b>D507</b> 2021 IMC CHANGES AND WORKSHOP		<b>D489</b> CONTAINMENT PROTE REQUIREMENTS AND THE				
A770 LICENSE OR REGISTRATION PLEASE		D417 RESIDENTIAL MECHA INSTALLATIONS - UNDERS' J, S AND D, PLUS BASIC REFI	TANDING I			
A771 CREATIVE PROBLEM SOLVING		A773 UCCOPOLY - 2024 EDITI	ON			
<b>D514</b> ILLUMINATIONS - MEANS OF EGRESS EDITION		<b>D525</b> 2020 IAEI/SOARES GROBONDING	OUNDING e	' <del>'</del> '		
<b>P309</b> BACKFLOW PREVENTION AND ANTI- SCALD PROTECTION		<b>D463</b> 2021 IRC PERFORMING MECHANICAL INSPECTION		TAL		

**A041** INSPECTOR SKILLS

E359 MIXED BAG 4 - THREE TOPICS IN 5 HOURS

**D458** 2021 IFGC DESIGN INSTALLATION AND

INSPECTION PRINCIPLES

D339 2021 IRC ESSENTIALS

#### E359 M MIXED BAG 4 - THREE TOPICS IN 5 HOURS Instructor: Tom Pernal

Credit: electrical

This seminar will provide inspectors, design professionals and installers with the knowledge to design, perform plan review, and inspection on the following requested three topics:

- Part One 2-hours Article 680 -Swimming Pools, Fountains, and Similar Installations
- Part Two 2- hours Article 220 -Branch Circuit Feeder and Service Calculation (condensed)
- Part Three 1 hour Article 695 Fire Pumps

Any UCC adoptions/revisions to the model code will be introduced as needed. Course participants will be encouraged throughout the seminar to interact with the instructor. Questions, comments, and scenarios regarding application of the NEC for Code compliance will be addressed. 0.5 CEU

## D458 6 2021 IFGC DESIGN INSTALLATION AND INSPECTION PRINCIPLES Instructor: International Code Council

Credit: building, fire protection, plumbing, mechanical, boiler, pressure vessel & refrigeration
Participants will be better able to discuss critical concepts of the 2021
International Fuel Gas Code® (IFGC®). It will provide a basis for the correct use of the code in the design, plan review, inspection, and analysis of projects. It will provide a clear understanding and correct use of the requirements

identified by basic code provisions, tables, and topics. Allows code users to apply the code in clear-cut situations and helps to build their understanding of the intent of the code when asked to make code compliance decisions. Participants will be able to apply the 2021 International Fuel Gas Code to the design, plan review, installation, and inspection of all fuel-gas-related construction. 0.5 CEU

### D339 **\( \)**2021 IRC ESSENTIALS Instructor: International Code Council

Credit: building, fire protection This 5-hour seminar examines basic concepts of the 2021 International Residential Code® (IRC®). These concepts provide a basis for the correct utilization of the code. A clear understanding of the identified requirements allows the code user to apply the IRC in specific situations and helps to build an understanding of the intent of the code when asked to make a judgment on code compliance. This course will also help the code user to correctly locate code requirements. It will also provide a basis for the correct use and application of the code as well as to begin to develop a procedure for applying them. Participants will be able to successfully apply the critical concepts provisions of the 2021 International Residential Code®, 0.5 CEU

#### FRIDAY, MAY 10

D360 WHOW TO CALCULATE HEIGHT AND AREA USING THE IBC 2021 Instructor: Jack Boekhout Consulting, LLC

Credit: building, fire protection The method for determining allowable building size changed extensively in the 2015 codes and continued in the 2018 IBC. Now it has significantly changed again in the 2021 IBC. Table 503 we used for years has been replaced. Students will review the requirements for all Use Groups, then move on to Construction Types and review how to adjust the allowable size of structures using all of the information from tables 504, 506, 601 and 602 with adjustments available. Practice problems and practical solutions will be offered, 0.5 CEU

### D309 **\( \times\)**INTRODUCTION TO FIRE ALARM SYSTEMS

Instructor: Fire Smarts, LLC Credit: fire protection, electrical, multiple dwelling

This seminar will cover fire alarm system basics based on NFPA 72 National Fire Alarm and Signaling Code. An understanding of fire alarm system components will be provided starting with the Fire Alarm Control Panel and power supplies. Fire alarm initiating devices will be discussed including smoke detectors, duct detectors, heat detectors, pull stations, tamper switches and water-flow switches. Fire alarm notification devices such as horns and strobes will also be

discussed along with a review of the fundamental requirements that apply to most fire alarm systems. The basics of fire alarm system design and items required for plan review will also be covered. 0.5 CEU

### D489 **(**CONTAINMENT PROTECTION REQUIREMENTS AND THE NSPC

**Instructor: IAPMO** 

Credit: fire protection, plumbing Over the course of this this 5-hour training, we will look at the proper selection, installation and inspection of cross-connection control containment protection and its requirements related to the National Standard Plumbing Code and NJ regulations. Understanding how to assign a degree of hazard to commercial, institutional, and industrial facilities will be discussed. Proper location of the protection, thermal expansion requirements, pressure loss and other related topics will be covered. We will also review requirements for residential containment protection. 0.5 CEU

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# D417 ( RESIDENTIAL MECHANICAL INSTALLATIONS UNDERSTANDING MANUAL J, S AND D, PLUS BASIC REFRIGERATION Instructor: Ken Rogers, Bob Robinson

Credit: building, fire protection, plumbing, mechanical, boiler, pressure vessel & refrigeration Everything the Code Official needs to know about how Manuals J. S. and D are prepared and how it relates to the plan review process including all IRC references to these calculations. Inspection requirements for residential mechanical installations will be considered in depth with real world inspections and situations examined. This seminar will also include an introductory review of IMC chapter 11 on Refrigeration to include plan review and inspection responsibilities. 0.5 CEU

### A773 NEW & UCCOPOLY - 2024 EDITION Instructor: Dennis Pino, Dawn Neil, Debbie Simone, Debbie Timko

#### Credit: administrative

UCCopoly is an agency-wide, administrative seminar, produced, themed and driven by the classic board game - Monopoly. Join us, as we work our way around a highly graphical slide set and review various UCC rules, regulations, and municipal procedures. Experience various real life UCC scenarios relative to each property we land upon. Attendees are uniquely challenged through a series of engaging UCC elements and situations. Designed to promote a single common goal – agency uniformity. Developed by

and for TA's and Code Officials. Take no "chance" we recommend the entire agency attend and participate as a group to the fullest extent possible.0.5 CEU

#### D525 **NEW ()** / (P) 2020 IAEI/SOARES GROUNDING & BONDING Instructor: Tom Pernal

Credit: electrical, fire protection
This seminar will provide installers, inspectors, and design professionals with the knowledge to perform plan review, design, and inspection for the grounding and bonding of electrical systems, services, feeders, and equipment. Soares Book of Grounding & Bonding (IAEI PowerPoint Presentation new for the 2020 NEC)
Chapters 8, 9, 10, 11, & 13 will be the source of content for this seminar. 0.5
CEU

# D463 6 2021 IRC PERFORMING RESIDENTIAL MECHANICAL INSPECTIONS Instructor: International Code Council

Credit: building, fire protection, plumbing, mechanical, boiler, pressure vessel & refrigeration

This seminar will focus on the key changes from the 2021 International Residential Code® (IRC®). The details provided will enhance your understanding of mechanical terminology, equipment, materials, and methods of installation as related to residential construction. This seminar concentrates on the mechanical portion of the IRC along with the appropriate portions of the International Fuel Gas Code and the International Energy Conservation Code. It covers the

minimum requirements for residential mechanical inspections. You will also discuss major portions of a residential plan. This seminar will provide information so that the residential mechanical inspector can perform inspection tasks that are consistent with the requirements in the 2021 IRC. 0.5 CEU

### A041 & INSPECTOR SKILLS Instructor: International Code Council

#### Credit: administrative

This seminar addresses the necessary soft skills for success as an inspector those non-technical traits and behaviors that enhance an inspector's ability to interact with others and to successfully carry out their job duties. These include people skills such as effective communication, diplomacy, and customer service, but also include skills for problem solving, professionalism, integrity, and time management. In addition to a solid understanding of the technical provisions of the codes, developing appropriate soft skills are essential in pursuing the goal of safe, healthy, and durable buildings for the community. Developed specifically for construction inspectors in all disciplines, the topics covered are equally important to all employees of public service agencies including permit technicians, plan reviewers, managers, building officials and fire code officials. The information is also beneficial for developing policies and procedures to promote consistent and fair inspection practices while improving communications and public relations. 0.5 CEU

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#### **HOTEL RESERVATIONS**

It is strongly recommended that any hotel reservations for the 2024 conference be made through Hard Rock Hotel & Casino internet registration system, using the internet link below:

https://book.passkey.com/go/GBSC524

Reservations can also be made by telephone by calling **609-449-6860**. Please reference the group code **GBSC524**.

Hotel reservations paid via credit card must be made no later than **Tuesday, April 9, 2024.** 

Hotel reservations paid via PO/Check must be made no later than **Friday, March 22, 2024.** 

The conference rate per night is quoted per room, single or double occupancy, at the rate of \$105 for hotel rooms. Please be aware that Atlantic City imposes \$23 resort fee and \$7 tourism fee plus 13.625% room tax for each hotel room per night; which is not included in the Building Safety Conference room rate. When issuing a check, money order, or voucher, please be sure to include these additional fees and tax for each night you book a room.

Daily rates:

#### Tax Exempt

\$105.00 room rate (tax exempt) \$23.00 resort fee \$7.00 tourism fee

\$135.00 per night WITHOUT taxes

#### Tax Included

\$119.31 room rate (tax included) \$26.13 resort fee \$7.95 tourism fee

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\$153.39 per night WITH taxes



**ATLANTIC CITY** 

#### **PURCHASE ORDER GUIDELINES**

Please see the following guidelines regarding purchase orders:

- Guest(s) must make their hotel reservation prior to a purchase order being sent.
- Accounts Receivable will need to have the purchase order signed and returned within 2 weeks of the reservation being made.
- Purchase orders can be emailed to Jessica.Diaz@hrhcac.com; groupfinance@hrhcac.com
- Payment in full must be received no later than 30 days prior to the date of arrival. Accounts Receivable will need to have the check deposited (cleared) and posted to the reservation for a smooth checkin.

Note: A credit card is required when making a reservation (no exceptions). When making your reservation, you will be charged the first night's room rate plus taxes on the credit card provided. When Hard Rock receives the check for the reservation, your credit card will be refunded.

Following is the address to submit purchase orders, checks and ST-5 forms (ST-4 forms are NOT accepted):

Hard Rock Hotel & Casino 1000 Boardwalk Atlantic City, NJ 08401 Attn: Accounts Receivable/Jessica Diaz

Checks must be received by **Monday, April 8, 2024**, or the reservation(s) associated with the purchase order will be the responsibility of the guest. Checks and POs are NOT accepted at the Front Desk at check-in or after the event. The only exception to receive after event will be if PO has been previously signed (and on file) and the check is in route.

For questions about paying with a PO, contact Jessica Diaz at jessica. diaz@hrhcac.com or 609-449-5378.

#### CONFERENCE REGISTRATION INSTRUCTIONS

- **1.** Choose the seminar(s) you would like to attend from those listed in the brochure. Remember to select **one seminar for each day** you are attending the conference. We also request that you indicate a second choice since many classes fill up very quickly.
- **2.** Complete the registration form, providing all information requested. Indicate your seminar choice(s) by marking an "A" (first choice) and a "B" (second choice) for each day you attend the conference.
- **3.** Fill out all sections of the registration form and answer all the questions.
- **4.** Payment must be made via check, money order, or voucher, and must be made payable to the **Building Safety Conference of New Jersey**.

Please note that a voucher will reserve your seminar space, but this office MUST receive your payment prior to the conference.

No vouchers will be accepted after Monday, April 8, 2024.

Our Federal Tax Identification number is 22-2777775.

Any payment that is made out incorrectly will be returned to the sender, resulting in a delay in registration.

5. Detach the completed registration form, enclose payment, and mail to:

Building Safety Conference c/o DCA Education Unit PO Box 802, Trenton, NJ 08625-0802

Please DO NOT make checks payable to DCA

#### Note:

The FINAL DEADLINE for receipt of all registration forms and payment is **Friday, April 26, 2024** (unless payment is made by voucher, in which case it must be received by April 8, 2024). Paperwork received after this date will not be accepted.

NO REFUNDS will be honored unless requests are received by DCA, in writing, no later than **Friday**, **April 26**, **2024**.

**6.** For all inquiries please contact DCA Education Unit at 609-984-7820 or education.unit@dca.nj.gov.

#### BUILDING SAFETY CONFERENCE OF NEW JERSEY COMMITTEE

Louis Buoncore
NJ Plumbing Inspectors Association

John Delesandro
Department of Community Affairs

Jerome Eger

Municipal Construction Officials of NJ

Jeffrey Heiss
Building Officials Association of NJ

Gary Lewis
NJ Fire Prevention and Protection Association

Kevin Luckie
Department of Community Affairs

George Selah Municipal Electrical Inspectors Association

Patrick Ryan

Department of Community Affairs

Debbie Timko
NJ Association of Technical Assistants