



**LFN 2023-15**

**September 21, 2023**



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Lieutenant Governor

**Jacquelyn A. Suárez**  
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**Current Public Bidding Thresholds and  
Office of State Comptroller Reporting Thresholds**

Pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b), the State Treasurer has exercised her authority to [adjust bid thresholds](#) for contracting units subject to the Local Public Contracts Law and the Public School Contracts Law. These adjustments became effective on July 1, 2020.

For contracting units that have appointed a Qualified Purchasing Agent, pursuant to N.J.S.A 40A:11-9(b) and avail themselves of the related higher bid threshold pursuant to N.J.S.A 40A:11-3 and 18A:18A-3, the maximum bid threshold has been increased from \$40,000 to \$44,000.

If a contracting unit governed by the Local Public Contracts Law (N.J.S.A 40:11-1 et seq.) does not have a Qualified Purchasing Agent, the maximum bid threshold remains at \$17,500. The maximum bid threshold for those contracting units subject to the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) that do not have a Qualified Purchasing Agent has been increased from \$29,000 to \$32,000.

Contracting units should, as appropriate, review their procurement policies and enabling resolutions or ordinances to determine what action, if any, is needed to take advantage of the higher bid and quotation thresholds. For example, where the contracting unit has set fixed amounts, including if resolutions appointing a Qualified Purchasing Agent used fixed threshold amounts, the governing body may take action to adjust the bid and quotation threshold amounts. Contracting units may elect to set their bid thresholds at a lower amount.

Contracts exceeding the new threshold amount are subject to the appropriate requirements of the Local Public Contracts Law and the Public School Contracts Law. As a result of the change in bid threshold, the threshold for the informal receipt of quotations, which is 15% of the bid threshold in accordance with 40A:11-6.1(a) and 18A:18A-37(a), also changes.

The following table summarizes the information provided above:

	Bid Threshold	Quotation Threshold
LPCL Units without QPAs	\$17,500	\$2,625
PSCL Units without QPAs	\$32,000	\$4,800
LPCL & PSCL Units with QPAs	\$44,000	\$6,600

Please note that the political contribution “pay to play” threshold remains at \$17,500. All procurement over \$17,500 and less than the contracting unit’s new, higher bid threshold (window contracts) are subject to those laws.

Two exceptions to the above-referenced bid threshold amounts involve [road contracts subject to N.J.S.A. 27:2-1 or N.J.S.A. 27:16-16](#). N.J.S.A. 27:2-1 applies to when “the cost of constructing, reconstructing, or resurfacing any State, county or municipal road, street or highway, or portion thereof, will exceed [the bid threshold],” while N.J.S.A. 27:16-16 applies to the expansion of a county road to its authorized or full width for the accommodation of public travel. The odd-year bid threshold adjustment formula that was in effect prior to P.L. 1999, c. 440 for all contracting units still applies to the above-referenced road projects for which, as of July 1, 2023, the applicable bid threshold is \$22,400.

Effective July 1, 2023, the bid threshold for [public school student transportation contracts](#) as calculated pursuant to N.J.S.A. 18A:39-3 is also \$22,400.

Effective July 1, 2023, the bid threshold for [county colleges](#) pursuant to N.J.S.A. 18A:64-54 of the County College Contracts Law is \$41,600.

Effective July 1, 2023, the [State College Contracts Law](#) public works bid threshold is \$39,400 while the non-public works bid threshold is \$110,900. N.J.S.A. 18A:64-54.

### **Adjustment of Reporting Thresholds to the Office of the State Comptroller**

Pursuant to N.J.S.A 52:15C-10(d), the Office of the State Comptroller, after consultation with the Department of the Treasury, has exercised its statutory authority [to adjust the threshold amounts](#) set forth in N.J.S.A 52:15C-10 (a) and (b).

Accordingly, as of July 1, 2020, all “contracting units” as defined pursuant to N.J.S.A 52:15C-10(a), which includes local contracting units subject to the Local Public Contracts Law and Public School Contracts Law, shall notify the Office of the State Comptroller of contracts that meet or exceed the below thresholds as follows:

- 1) For contracts involving consideration or an expenditure of more than \$2,500,000 but less than \$12,500,000, no later than 20 business days after the contract award;
- 2) For contracts involving consideration or an expenditure of \$12,500,000 or more, not less than 30 days prior to the public advertisement or other public or private solicitation; and
- 3) For contracts issued pursuant to an emergency or public exigency involving consideration or an expenditure of more than \$2,500,000, no later than 30 business days after the award of a contract.

Current submission forms are available on the [website](#) of the Office of the State Comptroller's Procurement Division.

An updated table of all current threshold amounts is attached to this Notice in the Appendix below. Additionally, a PDF version has also been made available on the DLGS [Local Public Contracts Law webpage](#).

Recipients are asked to distribute copies of this Notice to personnel who deal with purchasing issues, including the Chief Administrative Officer, Chief Financial Officer, Purchasing Agent, and other staff members who deal with purchasing issues.

If you have any questions regarding bid thresholds, you may contact DLGS staff at (609) 292-6613 or by email at [LPCL@dca.nj.gov](mailto:LPCL@dca.nj.gov).

For questions regarding the OSC reporting thresholds, you may email [contracts@osc.nj.gov](mailto:contracts@osc.nj.gov).

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Approved: Jacquelyn A. Suárez, Acting Commissioner & Director

<b>Document</b>	<b>Internet Address</b>
State Treasury – Adjusted Bid Thresholds (5 Year)	<a href="https://www.state.nj.us/treasury/purchase/adjpubbid05.shtml">https://www.state.nj.us/treasury/purchase/adjpubbid05.shtml</a>
State Treasury – Adjusted Bid Thresholds (2 Year)	<a href="https://www.nj.gov/treasury/purchase/adjpubbid052yr.shtml">https://www.nj.gov/treasury/purchase/adjpubbid052yr.shtml</a>
OSC Notice of Adjustment to Contract Review Thresholds	<a href="https://www.nj.gov/comptroller/news/docs/notice_contract_threshold_adjustment.pdf">https://www.nj.gov/comptroller/news/docs/notice_contract_threshold_adjustment.pdf</a>
OSC Contract Submission	<a href="https://www.nj.gov/comptroller/about/work/procurement/contracts.shtml">https://www.nj.gov/comptroller/about/work/procurement/contracts.shtml</a>
DLGS LPCL Webpage	<a href="https://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/Contracting_Threshold_Tables.pdf">https://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/Contracting_Threshold_Tables.pdf</a>

### Appendix

## TABLE OF LOCAL PUBLIC CONTRACTS LAW and PUBLIC SCHOOL CONTRACTS LAW CONTRACTING THRESHOLDS

<b>Public Bidding Thresholds under the Local Public Contracts Law and Public School Contracts Law*</b>		
N.J.S.A. 40A:11-3(a) and (c); 18A:18A-3(a) and (c)	LPCL	PSCL
Bid threshold with a QPA**	\$44,000	\$44,000
Quote threshold with a QPA (15% of bid threshold)	\$6,600	\$6,600
Bid threshold without a QPA	\$17,500	\$32,000
Quote threshold without a QPA (15% of bid threshold)	\$2,625	\$4,800

\*Thresholds are effective as of July 1, 2020

\*\*Qualified Purchasing Agent - N.J.S.A. 40A:11-9(b) and N.J.A.C. 5:32-4.

<b>Related Bid Thresholds</b>		
Statutory Reference	Description	Current Threshold*
18A:39-3	School Districts, Boards of Education for Transporting Pupils	\$22,400
27:2-1	State, County, and Municipal Contracts for Work on Public Thoroughfares (paving)	\$22,400
27:16-16	County Road Improvements	\$22,400
40:68-48	Local Government – Beach Erosion Control Districts Waterfront Improvements	\$22,400
18A:64A-25.3	County Colleges	\$41,600
18A:64-54	State College Contracts Law (Public Works)	\$39,400
18A:64-54	State College Contracts Law (Non-Public Works)	\$110,900

\*Current as of July 1, 2023

<b>Prevailing Wage Thresholds</b>			
<b>Statutory Reference</b>	<b>Description</b>	<b>Prior Threshold</b>	<b>Current Threshold*</b>
34:11-56.25	Municipal Prevailing Wage Contracts (five-year cycle)	\$15,444	\$16,263
34:11-56.25	Prevailing Wage Contracts for All Other Contracting Units	\$2,000	\$2,000

\*Current as of July 1, 2019

<b>Office of State Comptroller Reporting Thresholds</b>			
<b>Description</b>	<b>Prior Threshold</b>	<b>Current Threshold*</b>	<b>Reporting Timeframe</b>
Contracts involving consideration or expenditures of:	\$2,000,000 to \$10,000,000	\$2,500,000 to \$12,500,000	<b>20 business days <u>after</u></b> contract awarded
	Above \$10,000,000	Above \$12,500,000	<b>30 business days <u>prior</u></b> To public advertisement or other Public/Private Solicitation
Contracts issued pursuant to an Emergency or Public Exigency	More than \$2,000,000	More than \$2,500,000	No Later than <b>30 business days <u>after</u></b> contract awarded

\*Current as of July 1, 2020, for all “contracting units”